

Peninsula Streams Society - For immediate hire

Position: Environmental Education Coordinator

The successful candidate will primarily help guide development of new programs and improvement of our existing Environmental Education offerings, and will also support some administrative and field activities. Peninsula Streams Society is one of the leading environmental restoration and education ENGOs in Greater Victoria <http://peninsulastreams.ca/>

There is potential for this to lead to a permanent position, with the role also encompassing stewardship coordination, communications and outreach. Interpersonal skills, including adaptability and keenness to learn, are paramount. We are willing to train the right person to be successful in this position.

For more about our current Education programs:
<https://peninsulastreams.ca/our-work/education-programs/>

Primarily, the successful candidate will undertake:

1. A review of our existing environmental education (EE) programming, including researching potential for expansion into further schools. Current programs include our [Gr. 3](#) and [Gr. 6](#) in-school programs.
2. Seek out and apply for new sources of funding for our EE programs
3. Work with some of our clients (i.e. schools) to design and develop new educational programming
4. Delivery of our education programs, including our long-running Gr. 3 (spring) programs, and offerings at summer events
5. If the candidate has experience and skills in this area, there is potential for creation and graphic design of our educational signage, for installation at our project and fieldwork sites.

Other duties

1. Support for fieldwork activities, including riparian and stream restoration, water quality monitoring program and forage fish spawning surveys
2. Coordination of stewardship and volunteer activities and work parties
3. Fundraising, grant-writing and reporting
4. Community outreach for stewardship initiatives
5. Some office and administrative support

Qualifications and Nice-to-Haves

- Current enrollment or completion of Bachelors or Masters in Environmental Education, Environmental Science or related program
- Possession of Class 5 drivers license and reliable access to vehicle
- Strong project coordination and organization skills, including workload management.
- Experience teaching and/or presenting to groups of people, including youth and children. This can include teaching at summer camps and the like.
- Experience working with volunteers and interdisciplinary teams.
- Ability to work independently and effectively manage a variety of tasks.
- Experience in science communication is an asset.
- Basic proficiency with IT tools, such as Google Workspace, MS Office
- Social media and communications experience is an asset.
- This position may be funded partially through granting agencies that have age and/or school enrollment requirements (i.e. under 30 years of age, currently enrolled in a program). However, this is NOT a requirement as our priority is finding a candidate who will be a good, long-term fit for our organization.

Anticipated start date: April 2022

How to apply

Please send your resume and cover letter demonstrating your experience as it relates to the job requirements to PeninsulaStreams@gmail.com

- Use "Environmental Education Coordinator" as the subject line.
- Attach a single PDF file for your one-page cover letter and your resume – name it your first and last name (e.g. John Smith.pdf).
- The cover letter should express why you are interested in this position and clearly outline how you meet the required qualifications.

We thank all applicants but only those receiving an interview will be contacted.

Application deadline: April 15, 2022 at 11:59 PM (PST), though the position will be filled as soon as an eligible candidate is found.



From Headwaters to Deepwaters

Environmental Education Coordinator